



## RETURN EXCHANGE FORM

Order Number: \_\_\_\_\_ Order Date: \_\_\_\_\_

Customer Name (Name of Original Purchaser): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

- Straight Return: You will be refunded via the way you paid.
- Store Credit: You will receive the FULL purchase price as store credit. We will email you a voucher code.
- Exchange: The FULL purchase price will be applied to the item(s) you are exchanging for. Write your replacement items in the table and include substitutes (or note that you would prefer store credit) in case your choices are unavailable at the time of processing. If there is a balance due for your exchanged item(s), please provide the credit card you would like us to charge:

Name on Card: \_\_\_\_\_ Signature of Cardholder: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Card #: \_\_\_\_\_ Exp Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

In a Hurry? Place your new order (of equal or greater value than your return) online now, then return your current order for a FULL refund via the way you paid. Write new order number: \_\_\_\_\_

All Returned Items must be in unwashed, resellable condition with original packaging intact and be postmarked within 30 days of purchase.

Reason for Return/Exchange: \_\_\_\_\_

Returned Item(s):

Item	Color/Print/Closure	Size	Qty

Replacement Item(s):

Item	Color/Print/Closure	Size	Qty

Substitutes if Needed: \_\_\_\_\_  Store Credit if Unavailable

SHIP TO: Planet Wise, 215 Industrial Drive, New Glarus, WI 53574

info@planetwise.com

**OFFICE USE ONLY**

Postmark: \_\_\_\_\_ Shipping \$: \_\_\_\_\_ Refund \$: \_\_\_\_\_ Code: \_\_\_\_\_

SE    Email    Rewards    Exchange Shipped   Processed Date: \_\_\_\_\_   Initials: \_\_\_\_\_